



Children's Fall Entrepreneur Craft Fair

Saturday November 16th, 2024

Time: 10am-3pm

Location: Findlay Honda Flagstaff

5199 Test Dr, Flagstaff, AZ 86004

Do you have a child between the age of 5-17 that is creative and would like to showcase their talent? Here is your chance to let them showcase to Flagstaff their creativeness!

This year your child will be provided the space and opportunity to sell their crafts and show Flagstaff their talents at no cost.

Children must be 5 to 17 years old and able to run the booth without their adults interacting with the customers **AT ALL**. Parents can assist their child when needed, but children must be able to:

1. Talk about their showcased craft and answer questions.
2. If a payment for their product/craft pertains they need to be able to take payment and make change.
3. We welcome children with disabilities or special needs to participate with any necessary parental assistance. Please note on the application.

REGISTER

1. All children must register online at shadowsfoundation.org/childrensentrepreneurcraftfair
2. **FEE of \$10** will be required for space provided to approved applicants.
3. **Applications must be submitted no later than November 1, 2024. PLEASE NOTE SPACE IS LIMITED. Get your application in as soon as possible to secure your space. ONCE you have been approved you will be notified regarding payment. Payment is NOT Due at time of application submittal.**
4. There are no waiting lists or standby booths, even if there are cancellations.
5. NO REFUNDS (or credits) will be given for any reason. No exceptions

PARENTS CODE OF CONDUCT

1. **DO NOT** answer questions or handle money. You can assist your child when needed, but **CANNOT** engage customers directly.
2. Parents **CANNOT** take payment. If you choose to use payment apps, teach your child how to use it beforehand.
3. Parents are required to remain on the venue premises throughout the duration of the market.
4. It's your responsibility to make sure all adults in your party are aware of and agree to the rules.
5. Sit in the back of the booth, read a book, and act like you're not listening! Removing yourself (figuratively speaking) is what makes this an incredible learning experience for your child.
6. No smoking or vaping at the event.

If parents do not adhere to these rules, it may result in their child being ineligible to participate in future events.

MERCHANDISE

1. **Children can showcase almost anything!** It can be handmade, prepackaged food, games, or services.
 1. No raw food allowed.
 2. No animals are allowed.
 3. No fundraisers allowed
2. Children may NOT sell goods on behalf of their parents.
3. Children must have an active role in the acquisition and/or production of their product.

CHECK-IN

1. You may not pull a car into the craft exhibit area to unload your items. Wagons work great!
2. You will be provided your designated set up day and time in advance.
3. Booths are pre-assigned, and you CANNOT choose your space.
4. You must unload and park in the designated areas to respect the venue's requirements

TABLE SET UP

1. A 10' x 10' space will be provided and all belongings must fit within that space.
2. It is one registration per area regardless of how many children are selling in it.
3. Children may sell different products in the same booth.
4. Children bring all their own supplies (table, chairs, etc.).
5. Power is not provided, nor is there access.
6. No pets allowed.

SELLING

1. Main requirement is that the kids must run the booth and be present the entire time.
2. Children must sell at their booth (no walking the aisles).
3. There is no yelling to attract customers.
4. If you sell out, you CANNOT break down your area until the end. Put a **Sold Out** sign on your table and enjoy the rest of the market.
5. Bartering is NOT allowed.
6. Parents may assist their children when needed, but are not allowed to engage customers directly.

7. Parents cannot sell for their children **AT ALL**. If the child leaves the booth for any reason, they must put a “be back soon” sign on the table.

CLEAN UP

1. You are responsible to haul out all your own trash. Leave your booth space clean!

WEATHER

1. The Craft Fair is inside and will happen rain or shine unless there is a prediction of SEVERE weather. IF CANCELLED ALL APPLICANTS WILL BE NOTIFIED VIA EMAIL AND THERE WILL BE A POSTING 24 hours prior to the Craft Fair, on the Facebook Event and the Shadows Foundation website.

CONTACT

For more information or questions contact:

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